# Institute for Basic Biomedical Sciences Credentialing

## 1st Stop

BSCO PCTB 333 725 N. Wolfe St. Baltimore, MD 21205

- · You will present:
- Passport
- Passport
   DS-2019
- Electronic I-94
- F1/OPT Card, if applicable
- I-120, if applicable
- · Completed OIS Check-in Form
- · You will receive
- BSCO Registration Form
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#### • DS-2019 for se

- Passport
- DS-2019 for self and dependent, if applicable
- Electronic I-94
- F1/OPT Card, if applicable
- I-120, if applicable

You will present:

- · Completed OIS Check-in Form
- · You will receive:
- New DS 2019, if applicable
- I-9 receipt, if applicable
- FNIF Instruction Form
- Social Security Number Applied for Information

## 3rd Stop

Registrar's Office MRB 147 733 N. Broadway Baltimore, MD 21205

- \* You will present:
- Identification (For example, passport)
- BSCO Form
- You will complete:
   Health Insurance forms
- Appointment documentation
- Appointment documentatio
- You will receive
- Temporary Social Security Number
   JHED ID
- ID Office index card
   Postdoctoral Informational Sheet

### 4th Stop

10 Office JHH - Nelson/Harvey 108

- · You will present
- Identification (For example, passport)
- ID Office index card you received from the Registrar'sOffice
- · You will receive:
- ID Badge

#### 5th Stop

Department Human Resources Representative

- You will present:
- ID Badge
- Temporary Social Security Number
- I-9 Receipt you received from the OIS Office, if applicable
- · You complete:
- Payroll forms
- FNIF form